

State of Illinois Voice Mail Conversion Training Classes Springfield

- Springfield voice mail conversion begins Friday night July 10.
- Conversion training is available from Tues., June 16 thru Friday, July 10.
- Limited or no parking is available at most agencies. Please plan to walk or park on the street at meters.
- Please read the special notes at the end of this training schedule for specific security procedures, directions, or parking availability.
- Classes at all locations are open to all voice mail users, however RSVPs are required in order to limit the class size. Please RSVP to the designated contact person. **RSVP TODAY!**
- The class schedule for all locations is listed below:

8:30 - 9:15 a.m.	1:00 - 1:45 p.m.
9:45 - 10:30 a.m.	2:15 - 3:00 p.m.
10:45- 11:30 a.m.	3:30 - 4:15 p.m.

Date	Location	Room	Hosted By	RSVP To
Tues., June 16 <i>Telecom. Coordinators Only</i>	Agriculture Building, State Fairgrounds, Gate 11 off of N. Sangamon Ave..	Room 66 9 - 11:30 a.m. or 1 - 3:30 p.m.	CMS & Agriculture *	Debbie Anderson 217-524-2159
Tues., June 16	EPA, Kirkwood Tower 1021 North Grand Ave. E.	Room 4114-N	EPA ***	Mary Anderson 217 782-9894
Wed., June 17	Agriculture Building, State Fairgrounds, Gate 11 off of N. Sangamon Ave..	Room 60	Agriculture *	Nancy Green 217-785-5700
Wed., June 17	ISP Armory Building	Stage	ISP **	Mary Pat Kelly 217-524-6839
Thurs., June 18	EPA, Kirkwood Tower 1021 North Grand Ave. E.	Room 4114-N	EPA ***	Mary Anderson 217 782-9894
Thurs., June 18	Stratton Building	C-1	House of Representatives	Lisa Dirksen 217-782-5038
Fri., June 19	EPA, Kirkwood Tower 1021 North Grand Ave. E.	Room 4114-N	EPA ***	Mary Anderson 217 782-9894

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Date	Location	Room	Hosted By	RSVP To
Fri., June 19	Stratton Building	C-1, 1st floor	House of Representatives	Lisa Dirksen 217-782-5038
Mon., June 22	IL State Library.	IL Authors Room	SOS	Lori Armstrong 217-782-9437
Mon., June 22	Harris Building	3 rd Floor Conference room	DHS	Jan Roebuck 217-557-3664
Tues., June 23	IL State Library.	IL Authors Room	SOS	Lori Armstrong 217-782-9437
Tues., June 23	EPA, Kirkwood Tower 1021 North Grand Ave. E.	Room 4114-N	EPA ***	Mary Anderson 217 782-9894
Wed., June 24	IL State Library.	IL Authors Room	SOS	Lori Armstrong 217-782-9437
Wed., June 24	525 W. Jefferson	1 st Floor Training Room	Public Health	Angie Langiano 217-524-6816
Thurs., June 25	ISP Armory Building	Stage	ISP **	Mary Pat Kelly 217-524-6839
Thurs., June 25	620 East Adams	Foyer	DCCA *	Gina Stout 217-785-6195
Fri., June 26	Stratton Building	C-1, 1st floor	House of Representatives	Lisa Dirksen 217-782-7853
Fri., June 26	620 East Adams	Foyer	DCCA *	Gina Stout 217-785-6195
Mon., June 29	CMS Training Center 200 W. Washington	Executive Board Room	CMS	Linda Biddle 217-524-0594
Mon., June 29	620 East Adams	Foyer	DCCA *	Gina Stout 217-785-6195
Tues., June 30	CMS Training Center 200 W. Washington	Executive Board Room	CMS	Linda Biddle 217-524-0594
Tues., June 30	525 W. Jefferson	1 st Floor Training Room	Public Health	Angie Langiano 217-524-6816
Wed., July 1	ISP Armory Building	Stage	ISP **	Mary Pat Kelly 217-524-6839
Wed., July 1	101 W. Jefferson	L6/NE south training room	Revenue *	Brian Cooper 217-782-0969
Thurs., July 2	ISP Armory Building	Stage	ISP **	Mary Pat Kelly 217-524-6839
Thurs., July 2	101 W. Jefferson	L6/NE south training room	Revenue *	Brian Cooper 217-782-0969
Mon., July 6	320 W. Washington	Room 700	Natural Resources	Gail Vandenberg 217-782-6303
Mon., July 6	527 E. Capitol Ave.	Conference Room D	ICC *	Thelma Batson 217-524-7726

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Date	Location	Room	Hosted By	RSVP To
Tues., July 7	325 W. Adams	1 st Floor, TTI Conference Room	Comptroller *	Pam Strell 217-785-1122
Tues., July 7	525 W. Jefferson	1 st Floor Training Room	Public Health	Angie Langiano 217-524-6816
Wed., July 8	527 E. Capitol Ave.	Conference Room D, 1st flr.	ICC *	Thelma Batson 217-524-7726
Wed., July 8	100 North First Street 5th floor - south end	Conference Room ABC	DHS-BDDS +	Karen Wells 217-782-4367
Thurs., July 9	525 W. Jefferson	1 st Floor Training Room	Public Health	Angie Langiano 217-524-6816
Thurs., July 9	100 North First Street 5th floor - south end	Conference Room ABC	DHS-BDDS +	Karen Wells 217-782-4367
Fri, July 10	527 E. Capitol Ave.	Conference Room D, 1st flr.	ICC *	Thelma Batson 217-524-7726
Fri., July 10	100 North First Street 5th floor - south end	Conference Room ABC	DHS-BDDS +	Karen Wells 217-782-4367

* Attendees from other agencies will have to stop at the security desk to sign-in and/or receive a visitors badge.

** Non ISP employees are only allowed in the Armory stage and auditorium area.

*** Parking is available in lot "E" behind the fence at 11th St. and Converse. All employees from other agencies will have to stop at the security desk at Kirkwood Tower.

+ To get to the conference room, take the elevators at the south end of the building to the 5th floor. The receptionist will release the door for attendees to enter the conference room.